

**RETURN
IMMEDIATELY**

**RE/MAX Official Housing Request Form
2010 RE/MAX Broker Owner Conference
August 8 – 10, 2010
Denver, CO**

Mail completed form to:
RE/MAX Designated Travel Agency
EDR Travel, Inc.
5075 S. Syracuse Street
Denver, CO 80237
or FAX to: 303-796-3699
or call 1-800-445-7697
local 303-796-3696

PLEASE READ CAREFULLY

- Please print or type all items to assure accuracy.
- Complete each part below in detail for correct and rapid computer processing.
- Should more than one (1) room be needed, an additional form must be completed.
- Actual confirmation will be received from the RE/MAX Designated Housing Bureau, EDR Travel, Inc.
- All reservations require a one night's deposit, per room, to guarantee reservations. This deposit is completely refundable if accommodations are cancelled at least 7 days prior to arrival.

Customer Number

Part 1

LAST NAME

FIRST

OFFICE NAME

OFFICE ADDRESS

CITY

STATE OR PROVINCE

ZIP/CODE

PHONE NUMBER (INCLUDE 2-DIGIT INTERNATIONAL CODE IF APPLICABLE, AND AREA CODE)

Int'l. Code

Area Code

Phone Number

Room Requested By:

EMAIL

Part 2

CREDIT CARD AUTHORIZATION

The RE/MAX Designated Housing Bureau and assigned hotel are authorized to use this information to assess a guarantee for my hotel room reservation. Your room will be guaranteed until midnight on the date of arrival. All reservations require a credit card, to guarantee reservations. Room must be cancelled 7 days prior to arrival to avoid billing.

BILL MY: VISA MASTERCARD AMERICAN EXPRESS
 DISCOVER

CREDIT CARD NUMBER

EXPIRATION DATE

Airfare Quote Requested Yes No

Hyatt Gold Passport #

Special Requests:

Part 3

Hyatt Regency

Denver

at Colorado Convention Center

650 15th Street

Denver, Colorado 80202

303-436-1234

Deluxe Room

\$199.00 – Sgl/DbI

Regency Club

\$249.00 – Sgl/DbI

\$15.00 per night - triple/Quad

Check in 3:00 PM Check out Noon

ROOM No. 1

SHARE NAME/S (PRINT LAST NAME FIRST)

OCCUPANCY

CHECK ONE

Single

Triple

Double

Quad

ARRIVAL DATE

DEPARTURE DATE

ROOM TYPE

Handicapped

King Bed

DbI/DbI Beds

This is a non smoking hotel

Room rates per night + 14.85% tax

Note: All reservations must be placed directly through the RE/MAX Designated Travel Agency, EDR Travel, Inc.

- Group rates are extended three days for pre & post stays (based on availability).
- Select type room desired with arrival and departure dates.

- Supplemental list for additional room must use same format.
- Print or type names of all persons occupying each room.

- Print or type last name first.

Date received

[Click here to Email form](#)

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